

# Soledad-Mission Recreation District

Regular Board Meeting  
 May 25, 2021 6:30PM  
 Soledad Pool

## MINTUES

1. **CALL TO ORDER: 6:30 PM** Chairperson Pete Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:41PM. Board members in attendance were Candi Gudino and Mike De La Rosa. Board members absent were Cindy Avelino, and Ritchi Florez Also in attendance District Staff Frances Bengtson, and Andy Sarabia.
2. **PUBLIC COMMENT & CORRESPONDENCE:** *There were no members of the public available for comment, staff reported the receipt of an email regarding the walking path at Rotary Park being flooded this issue has since been resolved.*
3. **EXECUTIVE REPORT** *The Executive report was included in the staff report for the Board to review and ask questions. The focus of the last month has been reopening the facility, hiring staff, dealing with staff retention, donations and facility improvements, and finishing touches to reopen after a year and a half non operational. The Executive Director included the Executive Report in the Staff Report and shared updates on tasks and information within the normal course of business. The Board took no action on these items.*
4. **CONSENT AGENDA-** *Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board. The April Minutes were not included in the Board packets and will be approved at the next Board Meeting.*

**a. Approval of Checklists- April & MAY**

*After review and consideration the Board approves the checks paid by the District.*

*After reviewing the consent agenda items Candi Gudino motioned to approve the consent agenda items. Board member Mike De La Rosa seconded the motion. Motion passed with the following vote.*

Motion made by	Candi Gudino
Motion Seconded by	Mike De La Rosa
Yeses	Mike De La Rosa, Candi Gudino, Pete Meza
Noes	
Abstain	
Absent	Ritchi Florez & Cindy Avelino

**5. REVIEW OF FINANCIAL REPORTS (30 Minutes)**

**ACTION & INFORMATION**

- a. **April Financial Review** *After review by the Board of Directors the only comments were that the financial report looks promising. 15 months of non operational facility, retaining two full time employees, virtually freezing expenditures has paid off and the projected year end numbers are showing a positive fund balance of \$82,000 prior to budget reallocations for necessary purchases.*

**b. Reallocation of Budget Funds for the remainder of FYE 6/30/2021**

**ACTION**

*The Board requested this item be moved to follow closed session.*

**6. BUSINESS ITEMS (15 Minutes)**

**ACTION & INFORMATION**

**a. BOARD MEMBER REPORTS**

- i. Pete Meza represented the District at a Lioness Club meeting on May 11<sup>th</sup> to discuss a fundraiser they would like to put on to benefit the Soledad Pool. However the date and event has not been confirmed staff will follow up on this item at the next Board Meeting.*
- ii. Mike De La Rosa- Represented the Board at the Community Center clean up day held 5/25/2021.*
- iii. City/District Subcommittee Report** *At the Direction of the board, staff will contact the City of Soledad and relay the District would like to continue meeting in a subcommittee, scheduling after the Board Strategic planning session in June.*

**b. Reopening and Summer Programming** *Staff presented the newly updated and new website format, completed in house by Andy Sarabia.*

- i. Aquatic Programs-** *Unstructured Swim times, Rec, Family, Lap Swim, water walking. Swim lessons for groups, private, parent/child lessons, adults, teens, Dolphins Swim Team, Water Exercise Classes, and Pool Rentals.*
- ii. Programs-** *Pose and Play Yoga, Tennis, Day Camp, Martial Arts, Jr Lifeguard Program, Girls Softball*
- iii. Fundraising Efforts** *Staff discussed private donations and privately funded projects, the go fund me, candy bar sales, and the potential Lioness BBQ.*

**c. Board Terms: Removal of Board Member due to lack of attendance**

*Mike De La Rosa Motioned motioned to approve the removal of Board Member Ritchi Florez due to lack of attendance. According to the Board policy approved February, 2. 2010: "The Board may declare vacant the office of a director who has been declared of unsound mind by an order of a court, or who has been convicted of a felony, or who has been absent without reasonable cause acceptable to the Board, from two consecutive regular meetings or three regular meetings within one calendar year. The Board of Directors, by a majority vote, may also remove a Director for any reason or no reason at all. Regular Board meetings are held on the fourth Tuesday of the Month at the Windmill Restaurant front room at 6:30 PM or on site at the Soledad Pool. Board member Candi Gudino seconded the motion. Motion passed with the following vote.*

Motion made by	Mike De La Rosa
Motion Seconded by	Candi Gudino
Yeses	M. De La Rosa, C. Gudino, P. Meza
Noes	
Abstain	
Absent	Cindy Avelino

**d. Closed Session (15 Minutes): Personnel Issues** *During the Closed session the Board of Directors took the following action.*

- i. To remind and direct the Executive Director to ensure that employees discussed are not to remain within the closed session meeting.*
- ii. The board approved the creation of the Position Operations Manager.*
- iii. The board approved the starting salary for this position to be \$49,500*
- iv. Directed the Executive Director to return with a proposed salary range for this position at the June Meeting.*

- v. *The board approved a retroactive pay increase to April 2021 should the employee choose to accept the new position.*
- vi. *Reminded the Executive Director that all employees of the District report to the ED and fall under the authority and judgement of the Executive Director.*
- vii. Reallocation of Budget Funds for the remainder of FYE 6/30/2021**

*The Board also took the following actions in regards to the reallocation of budget funds as follows:*

4000- Property Taxes- Increase from \$357,964 to \$382,571

6910- Equipment Purchases from \$2,750- \$25,750 and approved the Executive Director the authority to purchase within those limits. The Addition of \$5,000 to the capital resource fund from the donations during our fundraising campaign.

**7. Items to be added to Next Regular Meeting**

- a. **Special Meeting with Strategic Planning Consultant- Scheduled for June 19<sup>th</sup> 9-12 PM**
- b. **Staff Manual Review**
- c. **Training Program Review**
- d. **April and May Board Minutes**

**8. Adjournment Meeting adjourned at 9:15 PM. Candi Gudino Motioned to adjourn the meeting. Mike De La Rosa seconded the motion. The motion passed with the following VOTE:**

Motion made by	Candi Gudino
Motion Seconded by	Mike De la Rosa
Yeses	M. De La Rosa, C. gudino, P. Meza
Noes	
Abstain	
Absent	Cindy Avelino

Chairperson of the Board \_\_\_\_\_ Date \_\_\_\_\_  
Deputy Chair of the Board \_\_\_\_\_ Date \_\_\_\_\_