

# Soledad-Mission Recreation District

Regular Board Meeting

February 22, 2022

at 6:00 PM

Windmill

## MINUTES

**CALL TO ORDER:** Chairperson Pete Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:05 PM. Board members in attendance were Mike De La Rosa, Candi Gudino, and county appointment candidate Karina Pinedo. Also in attendance Andres Sarabia, District Operations Manager, Frances Bengtson District Executive Director, and Erica Padilla Chavez District strategist.

**1. PUBLIC COMMENT & CORRESPONDENCE:**

*There were no members of the public present for comment.*

**2. Welcome and greetings for County Appointed Board Member Karina Pinedo-** *The Board did a roundtable introduction of themselves and why they became involved with the Recreation District, and are excited to induct Karina to the Board officially once the County Board of Supervisors has appointed her to the Board of Directors.*

**3. Strategic Planning Consultant Erica Padilla Chavez**

**a. Update Board on Action Items and Work Accomplished** *Strategist Erica Padilla Chavez met with the Board to discuss the upcoming meeting with state legislatures, the RFQ process, and the The Board did a roundtable introduction of themselves and why they became involved with the Recreation District, and are excited to induct Karina to the Board officially once the County*

**b. Board Consideration of proposed fees for phased services of strategist and consultant Erica Padilla Chavez.** **ACTION**

*Candi Gudino motioned to approve the Proposed fees for the phased services of the strategist and consultant, as provided by the consultant. Board member Mike De La Rosa seconded the motion. Motion passed with the following vote.*

Motion made by	Candi Gudino
Motion Seconded by	Mike De La Rosa
Yeses	M. De La Rosa, C.Gudino, P. Meza, K. Pinedo
Noes	
Abstain	
Absent	1 Vacancy and one pending appointment K. Pinedo

**4. Executive Director Report**

**INFORMATION**

*No reportable action was taken by the Board.*

**CONSENT AGENDA- (5 Minutes)**

**ACTION** *Items on the*

*consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.*

**a. APPROVAL OF MINUTES:**

*Approval of Presented January Meeting Minutes*

**b. Approval of Checklists to date**

After review and consideration the Board approves the checks paid by the District.

After reviewing the consent agenda items Mike De La Rosa motioned to approve the consent agenda items. Board member Candi Gudino seconded the motion. Motion passed with the following vote.

Motion made by	Mike De La Rosa
Motion Seconded by	Candi Gudino
Yeses	M. De La Rosa, C.Gudino, P. Meza, K. Pinedo
Noes	
Abstain	
Absent	1 Vacancy and one pending appointment K. Pinedo

Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.

**c. APPROVAL OF MINUTES:**

*Approval of Presented January Meeting Minutes*

**d. Approval of Checklists to date**

*After review and consideration the Board approves the checks paid by the District.*

**5. REVIEW OF FINANCIAL REPORTS**

**ACTION & INFORMATION**

**a. January Financial Report**

**b. Ratification of Revisions to 2021-2022 Budget**

*Candi Gudino motioned to approve the Budget as presented, approved and following the recommendation of budget committee, consisting of P.Meza and Executive Director, with the future direction to consider ratios and past percentatges in planning for future budgets. Board member Mike De La Rosa seconded the motion. Motion passed with the following vote.*

Motion made by	Candi Gudino
Motion Seconded by	Mike De La Rosa
Yeses	M. De La Rosa, C.Gudino, P. Meza, K. Pinedo
Noes	
Abstain	
Absent	1 Vacancy and one pending appointment K. Pinedo

**6. BUSINESS ITEMS**

**INFORMATION**

**a. BOARD MEMBER REPORTS** *Any member of the Board who has represented the District at a community function or meeting will now report out on said event or meeting.*

**b. Programs and Activities** *Staff shared additional information about the upcoming programs and events of the District.*

**i. Roll Out of Partnership Passes-**

**ii. Program & Activities Fees for 2022-** *Staff requested board direction if the Board wanted to consider fee increases in this fiscal year. The Board Directed staff to bring a proposed fee schedule for consideration at the end of 2022 for implementation beginning in 2023.*

**c. 60th Anniversary Planning and Events**

**Direction to staff**

**d. MISCELLANEOUS**

**INFORMATION**

- i. Board Direction to Review and Adopt Softball Parent and Participant Program Policies.**
- ii. Board Direction to seek out Financial Management courses for the Executive Director and possibly the operations manager.**
- iii. The Meza Family offered a donation to cover the field fees for the Girls Softball program that are paid to the City of Soledad.**

**7. Items to be added to March 28 Regular Meeting**

- a. Induction of County Appointment: Karina Pinedo**
- b. Subcommittee Meeting**
- c. RFQ recommendation and selection**
- d. RFP/RFQ for Legal Services**
- e. RFP/RFQ for Audit Services for 6 years**
- f. Approval of 2022 Staff Manual**
- g. Presentation of Employee Training and Orientation programs**

**8. Adjournment**

*Candi Gudino motioned to adjourn the meeting at 8:06 PM. Board member Mike De La Rosa seconded the motion. Motion passed with the following vote.*

Motion made by	Candi Gudino
Motion Seconded by	Mike De La Rosa
Yeses	M. De La Rosa, C.Gudino, P. Meza, K. Pinedo
Noes	
Abstain	
Absent	1 Vacancy and one pending appointment K. Pinedo

Chairman of the Board \_\_\_\_\_ Date \_\_\_\_\_

Deputy Chair of the Board \_\_\_\_\_ Date \_\_\_\_\_