

Soledad-Mission Recreation District

Regular Board Meeting

July 27, 2022

at 6:00 PM

Hartnell Community Room

Agenda

Join the Zoom meeting

<https://us06web.zoom.us/j/81609535116>

1. CALL TO ORDER: Board Chair Pete Meza called the July 27, 2022 Regular Meeting of the Soledad-Mission Recreation District to order at 6:11 PM. Board Members present were Karina Pinedo, Veronica Fernandez, and Mike De La Rosa arrived and had to leave immediately. Board members absent were Candida Gudino. Staff Present, Frances Bengtson, Executive Director, and Andres Sarabia Operations manager. Also joining the meeting for the Presentation of Economic Analysis was District bookkeeper Dana Guidotti, and via Zoom Strategist Erica Padilla Chavez, along with Economic Analysis firm Harris and Associates: Megan Quinn, Chris Thomas and an assistant to Ms. Quinn.

2. PUBLIC COMMENT & CORRESPONDENCE:

There were no members of the public in attendance to comment on any item not appearing on the agenda. There were no public comments presented by Board Members at this meeting. There was one item of correspondence by Board Member Candida Gudino requesting information about the resignation process from the Board of Directors, staff has responded and will update the Board of further communication.

3. Strategic Planning & Infrastructure:

a. Board Consideration of Agreement for “A la Carte” legal Services between SMRD and Lozano Smith for Review and Advise of architecture service agreement. ACTION

Board Member K. Pinedo motioned to approve the Agreement for “A la Carte” legal services between SMRD and Lozano Smith for review and advise of Architecture service agreement, not to exceed \$8,000 of work, and for called for notice once the organization had reached \$5,000 in billable work prior to completion of this project. Board member V. Fernandez seconded the motion. Motion passed with the following vote.

Motion made by	Karina Pinedo
Motion Seconded by	Veronica Fernandez
Yeses	K.Pinedo, V.Fernandez, P. Meza
Noes	
Abstain	
Absent	C. Gudino, M.De La Rosa

b. Board consideration of agreement between SMRD and In Studio Architecture for Phase 1 of Rehabilitation and Renovation Project drawings and budget. ACTION

The Board tabled this action item pending advise of legal council but identified the following areas in need of legal review: Subcontractor language and identification, Timeline clarification and detail, details surrounding the scope of work, and reimbursement costs. -Tabled until August Meeting.

4. CONSENT AGENDA- (5 Minutes)

ACTION

Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.

- a. June Minutes – Attached at End
- b. June & July Checklist Approval- Attached at End

Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.

After reviewing the consent agenda items V. Fernandez motioned to approve the consent agenda items. Board member K. Pinedo seconded the motion. Motion passed with the following vote.

Motion made by	Veronica Fernandez
Motion Seconded by	Karina Pinedo
Yeses	P.Meza, V.Fernandez, K. Pinedo
Noes	
Abstain	
Absent	M. De La Rosa, C. Gudino

5. Economic Analysis Presentation 6:30 -8:30 PM

The board, bookkeeper identified a few areas of improvement needed after the initial presentation of the Economic Analysis, especially noting the lack of research into city of Soledad Assessment District and Developer impact fees applied in certain areas of the population to the CPI Index, some oversights and errors in the projections for the next 7 years especially in the categories of Property Tax Revenues, salaries, program revenue, operational expenses, and projected Positive fund balances. The Board wanted to see some senarios and what possible financial outcomes might be. Requested peer to peer comparisons regarding median family income, prices for service, facility expenses, salaries. The Board also requested directly to Harris and associates including the percentages projections were based on. it appeared the economic analysis applied an average rate of increase based on the last 10 years versus. The Direction to staff was to point these oversights out to the Economic Analysis firm and share response and corrections prior to moving forward.

6. REVIEW OF FINANCIAL REPORTS

ACTION & INFORMATION

a. June Financial Reports *June financial reports were reviewed by the Board of Directors with YTD unaudited numbers painting a different picture than presented by the economic analysis presentation earlier in the evening. Dana was praised for work on presentation of financial data, and staff was praised for work on reducing expenditures as much as possible particularly in the categories of hourly staff expenditures throughout the year. The board did request staff look into City Water Rates.*

b. Consideration of proposed draft 2022-2023 budget

ACTION

This item was tabled until the August Board meeting and after a meeting of the budget committee to review the calculations and projections by staff. Originally the hope was the economic analysis would shed additional light on the 2022-2023 budget but the information presented appears to be unusable for this purpose.

7. BUSINESS ITEMS

INFORMATION

- a. **BOARD MEMBER REPORTS** Any member of the Board who has represented the District at a community function or meeting will now report out on said event or meeting.
- b. **STAFF REPORT** **Direction to Staff**
The Staff report was accepted, and the Board reminded staff again to provide information with as much advanced information as possible, in order for the Board to have time to review prior to the meeting.

c. **MISCELLANEOUS** **INFORMATION**

8. Items to be added to September 2022 Regular Meeting

- a. **Potential Special Meeting to review Architecture agreement.**
- b. **Budget Approval and Committee Meeting**
- c. **Requested Subcommittee/Joint City Council and Board Meeting**
- d. **Update on the Signature Card Process & Bank update.**
- e. **60th Anniversary**
- f. **Executive Director Annual Performance Review**
- g. **RFP for Legal Services**
- h. **RFP/RFQ for Audit Services for 6 years**

9. Adjournment: Board adjourned at 8:30 PM by a motion made by V. Fernandez and seconded by K. Pinedo. All were in favor and meeting adjourned at 8:30 PM

Chairman of the Board _____ Date _____

Deputy Chair of the Board _____ Date _____

Consent Agenda Attachments

Soledad-Mission Recreation District

Regular Board Meeting

June 28, 2022

at 6:00 PM

Windmill

Minutes

CALL TO ORDER: Chairperson Pete Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:12 PM. Board members in attendance were Veronica Fernandez, Mike De La Rosa, Karina Bravo, Candida Gudino. Also in attendance Andres Sarabia, District Operations Manager, and Frances Bengtson Executive Director.

1. PUBLIC COMMENT & CORRESPONDENCE:

There were no members of the public available for public comment. No public correspondence received. The Board did request information regarding the complaint process.

2. Strategic Planning & Infrastructure:

a. Board consideration choosing a Architecture Firm for Phase 1 of strategic plan. ACTION

The Board considered approving the section of the architecture firm. In Studio Architecture for phase 1- Concept Drawings and project budget for the purposes of fund seeking and for staff to facilitate contract negotiations in the upcoming weeks. Staff discussed the potential need for a special meeting to approve the contract if received prior to the next regular board meeting, and the need for legal counsel to review agreements prior to the District entering into agreements especially for construction projects. Staff will notify the Board if there is need for a special meeting prior to the July Regular meeting. Board Member M. De La Rosa

motioned to select ISA for phase 1 services, for staff to move forward and facilitate contract negotiations. Motion was seconded by Veronica Fernandez.

Roll Call for Vote on Selection of Architecture Firm for Phase 1 of Soledad-Mission Recreation District Rehabilitation and possible expansion project.

Amendments or Notes:	
Motion:	Mike De La Rosa
Second:	Veronica Fernandez
Yeses	P. Meza, V. Fernandez, C. Gudino, K. Pinedo, M. De La Rosa
Noes	
Abstention, Vacancy, Absent	

b. Timeline Update

3. Board Development: 25 Minutes:

SMRD staff led a discussion about “Starting with our Why” to help the board identify priorities and purposes of the District. Especially as the Board enters a time when the District will be challenged to problem solve operational finances, more so, even then past years. The following are responses provided by the board during Board Development session.

<i>Why is this component, service, or function of the District important?</i>	<i>Board Responses</i>
<i>Mission Statement: Purpose of the District</i>	<i>Magic of Community & sports Personal and Community Development and Creation Trustworthy Staff- As a board and when trusting children with Rec Staff Safe space for families Providing happiness, smiles on faces, collective community memories, peace and serenity. Inclusive Promoting/Providing opportunities for health and mobility for families Engaging the community Providing outlets and opportunities for connections</i>
<i>Board Role & Work</i>	<i>Back up and Support for District administration Provides overall direction and oversight Represents the individual community member Necessity for Executive Director Looks at the overall picture and the future, rather than the Day to Day operations.</i>
<i>In House administration of a small district</i>	<i>Cost Savings in in house services Consideration for HR consulting support and risk mitigation for the District.</i>

<i>Addressing antiquated practices and policies at a District level</i>	<i>Ensure adherence to current laws and regulations Clarity of procedure Communication with outside entities</i>
<i>Phase 1 Rehabilitation & Expansion, Concept Drawings and Project Budget</i>	<i>To reduce burden on the community To pursue funding for continuance of service of aging facility To better serve our community. To pursue partnerships with good faith efforts and investment in our facility.</i>
<i>Operations- Taking on rising costs of operations</i>	<i>To continue to serve our community. To uphold our formation purpose. To continue to augment tax revenue with program revenues</i>
<i>Open during the Winter Months</i>	<i>Recorded less losses while being open throughout the winter. Provided additional swimming lessons to families who may not be able to attend in the summer due to work. Provide community and healthy exercise to seniors and adults in the community through lap swim, and water exercise.</i>
<i>Aquatics</i>	<i>Primary function of an indoor swimming pool. Lifesaving skills and education Community and Health of Adults Provide options for special needs populations</i>
<i>Other Programs</i>	<i>To best serve our community and provide opportunities for exploring extra-curricular activities outside of work and school</i>
<i>Collaboration with the City of Soledad</i>	<i>In the best services to our common community.</i>
<i>Employee Retention- Salaried Positions</i>	<i>Administrative employees provide supervision and structure for a very transitional staff (Hourly staff averages 2-3 years with District). To provide organizational history. To institute policy and procedure</i>
<i>Fundraising- Small Fundraisers (\$2-5k profit)</i>	<i>To provide exposure Acts as a community event in itself</i>

4. CONSENT AGENDA- (5 Minutes)

ACTION

a. APPROVAL OF MINUTES:

Approval of Presented May Meeting Minutes

b. Approval of Checklists to date: *After review and consideration the Board approves the checks paid by the District.*

Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.

After reviewing the consent agenda items C. Gudino motioned to approve the consent agenda items. Board member K. Pinedo seconded the motion. Motion passed with the following vote.

Motion made by	Candi Gudino
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Motion Seconded by	Karina Pinedo
Yeses	P.Meza, V.Fernandez, M. De La Rosa, C. Gudino, K. Pinedo
Noes	
Abstain	
Absent	

5. REVIEW OF FINANCIAL REPORTS

ACTION & INFORMATION

a. May Financial Report

Board complimented Bookkeeper and staff on improved reporting of financial reports, the additional of graphs, and context. Executive Director included a chart with narratives for current year expenditures and effects on the next year's budget. Staff pointed out the following highlights: Increases in worker's compensation costs to the District by 2.5%, increase to liability insurance pool by 35%, increases in Utilities 23% since 2018-2019, alongside minimum wage increases. The District also has seen increases in property tax revenues between 4-6% annually since 2010-11.

b. Consideration of proposed draft July 2022 budget

ACTION

Executive Director provided a budget for July 2022. The proposed budget for 2022-2023 had been pending the economic analysis presentation. Staff continues to work on the proposed budget and suggested possibly a special budget workshop for the Board of Directors. Board member Fernandez asked for clarification on the budget approval process, if the Board approves general budget categories or each individual line item, when the budget is reviewed and changes are made. The consensus was the board approves the budget. The Budget is reviewed in January and in May to make any necessary changes, the Executive Director has approval up to \$2,000-2,500 and if any expenditures are needed outside of the approved budget the Board will be notified and approval requested.

6. BUSINESS ITEMS

INFORMATION

a. BOARD MEMBER REPORTS *Any member of the Board who has represented the District at a community function or meeting will now report out on said event or meeting.*

b. STAFF REPORT

Direction to Staff

i. Update on Signature Card Process-

ii. County Signature Card- Staff emailed an Adobe document to the Board requesting electronic signatures for update. The process is once one board member signs the document, Adobe automatically sends the document to the next board member on the list. The process has been halted, and will resume this week.

iii. 60th Anniversary Celebration

Direction to Staff

District staff presented some additional planning details for the 60th anniversary community and moving the community celebration to October 2022 in hopes to promote open facility in the winter, create a community event without competition,

c. MISCELLANEOUS

INFORMATION

Chair Pete Meza presented the evaluation matrix for the Executive Director annual performance evaluation for the Board to complete prior to the next regular board meeting.

7. Items to be added to July 2022 Regular Meeting

a. Executive Director Annual Performance Review

b. Architecture Services

i. Preliminary Budget for Renovation, Capital Improvement Project

c. Presentation by Economic Analysis Firm

d. RFP for Legal Services

e. RFP/RFQ for Audit Services for 6 years

8. Adjournment

Meeting adjourned at 9 PM M. De La Rosa Motioned to adjourn the meeting. C. Gudino second the motion. The motion passed with the following VOTE:

Motion made by	Mike De La Rosa
Motion Seconded by	Candi Gudino
Yeses	P. Meza, C. Gudino, V. Fernandez, K. Pinedo, M. De la Rosa
Noes	
Abstain	
Absent	

Chairman of the Board _____ *Date* _____

Deputy Chair of the Board _____ *Date* _____

Checklists June & July - Following Pages

Date	Num	Name	Memo	GL/Budget Acct	Amount	Balance
1030 · UNION BANK CHECKING						28,265.38
06/01/20 22	DC	GABILIAN PIZZA	Employees Pizza for Memorial Day Workers	6252 · TRAINING & DEVELOPMENT	-22.64	28,242.74
06/01/20 22	DC	J2 FAX	Monthly Subscription Cancelled in June	6220 · OFFICE SUPPLIES	-16.95	28,225.79
06/02/20 22	DC	BEST BUY	Office Lap Top Work Station	6220 · OFFICE SUPPLIES	-255.62	27,970.17
06/02/20 22	DC	ARCO	ICE	6312 · TRAVEL	-60.00	27,910.17
06/02/20 22	DC	BEST BUY	Office Lap Top Work Station Warranty	6220 · OFFICE SUPPLIES	-29.99	27,880.18
06/02/20 22	DC	AMAZON	Pass Holder	6220 · OFFICE SUPPLIES	-21.74	27,858.44
06/02/20 22	DC	TARGET	Rack for Resales Suits	6110 · HOUSEHOLD SUPPLIES	-8.74	27,849.70
06/02/20 22	DM	UNION BANK P/R	PAYROLL TAXES	6010 · PAYROLL TAXES	-4,261.04	23,588.66
06/03/20 22	DC	LOWE'S	Connex Shelving at city of Sloped Field	6150 · PROGRAM EXPENSES - Other	-431.56	23,157.10
06/06/20 22	DC	SMART & FINAL	Concessions	6100 · RESALE	-97.05	23,060.05
06/06/20 22	DC	LOWE'S	2 Storage items returned in full 6/20/22	6150 · PROGRAM EXPENSES - Other	-34.92	23,025.13
06/06/20 22	DC	EL PUELBO	Play Ball Event Ice	6100 · RESALE	-27.45	22,997.68
06/06/20 22	DC	CANVA	SUBSCRIPTI ON TO BE CANCELLED	6220 · OFFICE SUPPLIES	-13.99	22,983.69
06/06/20 22	DC	PIC MONKEY	Subscription	6220 · OFFICE SUPPLIES	-12.99	22,970.70
06/06/20 22	DC	SHELL	Play BALL Event Ice	6150 · PROGRAM EXPENSES - Other	-4.87	22,965.83
06/06/20 22	DEP	LOWE'S	2 Storage items returned in full 6/20/22	6150 · PROGRAM EXPENSES - Other	24.56	22,990.39
06/08/20 22	DC	AMERICAN RED CROSS	LGT Certificates	6157 · LIFEGUARD	-41.00	22,949.39
06/08/20 22	DC	AMAZON	Membership	6220 · OFFICE SUPPLIES	-16.38	22,933.01
06/10/20 22	DEP	BEST BUY	Office Network Printer	6220 · OFFICE SUPPLIES	285.61	23,218.62
06/13/20 22	105 41	AMERICAN SUPPLY	HOUSEHOLD	6110 · HOUSEHOLD SUPPLIES	-81.28	23,137.34
06/13/20 22	105 42	ANTHEM BLUE CROSS	EMPLOYEE BENEFIT	6106 · EMPLOYEE BENEFITS	-1,497.19	21,640.15
06/13/20 22	105 43	CITY OF SOLEDAD	WATER	6201 · UTILITIES	-2,468.57	19,171.58
06/13/20 22	105 44	HYDRO TURF, INC	Hydro Rainbird Pesb	6430 · GROUNDS	-39.01	19,132.57

06/13/2022	10545	LINCOLN COMMERCIAL POOL EQUIPMENT	BULK ACID	6450 · POOL SUPPLIES	-3,796.82	15,335.75
06/13/2022	10546	MONTEREY COUNTY AUDITOR-CONTROLLED	LAFCO FEE 2022-2023	PREPAID EXPENSE	-851.00	14,484.75
06/13/2022	10547	TERMINIX	PEST CONTROL	6430 · GROUNDS	-82.00	14,402.75
06/13/2022	DC	SMART & FINAL	Concessions	6100 · RESALE	-284.91	14,117.84
06/13/2022	DC	EL PUELBO	Ice & Extra Waters Kickoff Party	6100 · RESALE	-37.43	14,080.41
06/13/2022	DC	WIX.COM	WEBSITE UTILITY CHARGE	6201 · UTILITIES	-36.00	14,044.41
06/13/2022	DC	MI FIESTA	Ice for Summer Kickoff Event - Heat wave weekend	6150 · PROGRAM EXPENSES - Other	-35.13	14,009.28
06/13/2022	DC	WAL MART	Kickoff - Summer kick off event, water balloons, etc.	6150 · PROGRAM EXPENSES - Other	-35.00	13,974.28
06/13/2022	DC	WIX.COM	WEBSITE UTILITY CHARGE	6201 · UTILITIES	-12.00	13,962.28
06/13/2022	DC	SMART & FINAL	Concessions	6100 · RESALE	-5.99	13,956.29
06/14/2022	DC	MICROSOFT	Software	6220 · OFFICE SUPPLIES	-12.50	13,943.79
06/14/2022	DD	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-8,565.23	5,378.56
06/15/2022	10548	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-131.40	5,247.16
06/15/2022	10549	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-113.15	5,134.01
06/15/2022	10550	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-219.00	4,915.01
06/15/2022	10551	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-58.42	4,856.59
06/15/2022	10552	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-193.81	4,662.78
06/15/2022	10553	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-493.11	4,169.67
06/15/2022	10554	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-36.50	4,133.17
06/15/2022	10555	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-227.43	3,905.74
06/15/2022	10556	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-100.82	3,804.92
06/15/2022	10557	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-260.29	3,544.63
06/15/2022	10558	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-125.46	3,419.17
06/15/2022	10559	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-1,645.30	1,773.87
06/15/2022	10560	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-177.93	1,595.94
06/15/2022	10561	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-160.37	1,435.57
06/15/2022	10562	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-516.44	919.13
06/15/2022	10563	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-345.04	574.09
06/15/2022	10564	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-523.49	50.60
06/15/2022	10565	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-185.53	-134.93
06/15/2022	10566	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-689.58	-824.51

06/15/20 ??	105 67	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-71.86	-896.37
06/15/20 ??	DM	EDD	PAYROLL TAXES	6010 · PAYROLL TAXES	-941.31	-1,837.68
06/16/20 22	DC	SWIM OUTLET	Water Exercise Equipment & Swim Lessons (funds donated)	6910 · EQUIPMENT	-2,810.00	-4,647.68
06/16/20 22	DC	BEST BUY	Office Network Printer	6220 · OFFICE SUPPLIES	-682.33	-5,330.01
06/16/20 ??	DC	BEST BUY	Lap Top	6220 · OFFICE SUPPLIES	-600.86	-5,930.87
06/16/20 22	DC	SQUARE	Purchase 2nd Register Station	6220 · OFFICE SUPPLIES	-467.59	-6,398.46
06/17/20 22	DC	AMAZON	Walkie Talkie System	6151.5 · AQUATICS	-117.96	-6,516.42
06/17/20 22	DM	UNION BANK P/R	PAYROLL TAXES	6010 · PAYROLL TAXES	-3,752.30	-10,268.72
06/21/20 22	DC	AMERICAN RED CROSS	LGT Certificates	6157 · LIFEGUARD	-287.00	-10,555.72
06/21/20 ??	DC	SMART & FINAI	Concessions	6100 · RESALE	-283.57	-10,839.29
06/21/20 22	DC	GETSLING. COM	MEMBERSHI P HR PROGRAM	6252 · TRAINING & DEVELOPMENT	-94.30	-10,933.59
06/21/20 ??	DC	LASSEN MRK	Van	6312 · TRAVEL	-20.75	-10,954.34
06/21/20 22	DEP	LOWE'S	2 Storage items returned in full 6/20/22	6150 · PROGRAM EXPENSES - Other	34.92	-10,919.42
06/21/20 22	DM	CASH	CHANGE BAGS/ CHANGE	PETTY CASH	-120.00	-11,039.42
06/22/20 ??	DC	SMART & FINAI	Concessions	6100 · RESALE	-428.99	-11,468.41
06/22/20 ??	DC	OFFICE DEPOT	Paper	6220 · OFFICE SUPPLIES	-95.21	-11,563.62
06/22/20 22	DC	ADOBE	ADOBE SUBSCRIPTI ON	6220 · OFFICE SUPPLIES	-19.99	-11,583.61
06/22/20 ??	DC	SMART & FINAI	Concessions	6100 · RESALE	-18.97	-11,602.58
06/23/20 ??	DC	HOBBY LORRY	Jr Guard T- Shirts	6157 · LIFEGUARD	-22.98	-11,625.56
06/24/20 ??	DC	ZOOM	CONFERENC ING	6253 · COVID RELIEF EFFORTS	-15.74	-11,641.30
06/24/20 ??	DC	MICROSOFT	Software	6220 · OFFICE SUPPLIES	-9.99	-11,651.29
06/27/20 22	DC	STAPLES	Office Network Printer	6220 · OFFICE SUPPLIES	-831.03	-12,482.32
06/27/20 22	DC	AMAZON	Long Telescope pole & Office Air modification system (estimated)	6151.5 · AQUATICS	-627.08	-13,109.40
06/27/20 ??	DC	SMART & FINAI	Concessions	6100 · RESALE	-136.57	-13,245.97
06/27/20 22	DC	SOLEDAD TRUE VALLE	Air pump	6151.5 · AQUATICS	-43.69	-13,289.66
06/27/20 22	DC	DOLLAR TREE	Sponges, plates, cups, trays & housekeeping cleaners	6151 · DAY CAMP/6110 HOUSEHOLD	-37.07	-13,326.73
06/27/20 ??	DC	FOODS CO	Snacks	6151 · DAY CAMP	-35.50	-13,362.23
06/27/20 22	DC	PRIME VIDE	MOVIES IN THE PARK	6150 · PROGRAM EXPENSES - Other	-14.99	-13,377.22

06/27/20 22	DC	PRIME VIDE	MOVIES IN THE PARK	6150 · PROGRAM EXPENSES - Other	-3.99	-13,381.21
06/28/20 22	105 92	ALLSAFE INTEGRATE D SYSTEM	ALARM SYSTEM	6202 · SECURITY	-315.00	-13,696.21
06/28/20 22	105 93	AT & T U- VERSE	9391036560 RAN	6201 · UTILITIES	-75.84	-13,772.05
06/28/20 22	105 94	DANA GUIDOTTI	June Accounting Services	6310 · PROFESSIONAL FEES	-585.00	-14,357.05
06/28/20 22	105 95	PG & E	Utilities	6201 · UTILITIES	-4,401.67	-18,758.72
06/28/20 22	105 96	SARA PAPINEAU BRANDT	Program Design & 60th Anniversary	6480 · ADVERTISEMENT	-600.00	-19,358.72
06/28/20 22	105 97	TLC GARDENIN C	June Yard Work	6430 · GROUNDS	-600.00	-19,958.72
06/28/20 22	DC	WAL MART	Supplies for Swim Camp	6150 · PROGRAM EXPENSES - Other	-82.57	-20,041.29
06/28/20 22	DC	AT & T U- VERSE	INTERNET	6201 · UTILITIES	-74.90	-20,116.19
06/28/20 22	DC	WAL MART	Supplies for Swim Camp	6150 · PROGRAM EXPENSES - Other	-31.11	-20,147.30
06/29/20 22	DD	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-10,986.23	-31,133.53
06/29/20 22	DD	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-831.00	-31,964.53
06/30/20 22	105 68	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-350.39	-32,314.92
06/30/20 22	105 69	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-159.12	-32,474.04
06/30/20 22	105 70	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-459.90	-32,933.94
06/30/20 22	105 71	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-335.92	-33,269.86
06/30/20 22	105 72	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-836.26	-34,106.12
06/30/20 22	105 73	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-470.85	-34,576.97
06/30/20 22	105 74	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-464.36	-35,041.33
06/30/20 22	105 75	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-315.45	-35,356.78
06/30/20 22	105 76	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-162.66	-35,519.44
06/30/20 22	105 77	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-785.92	-36,305.36
06/30/20 22	105 78	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-396.02	-36,701.38
06/30/20 22	105 79	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-314.71	-37,016.09
06/30/20 22	105 80	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-906.91	-37,923.00
06/30/20 22	105 81	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-374.14	-38,297.14
06/30/20 22	105 82	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-554.10	-38,851.24
06/30/20 22	105 83	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-286.42	-39,137.66
06/30/20 22	105 84	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-438.47	-39,576.13
06/30/20 22	105 85	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-333.41	-39,909.54
06/30/20 22	105 86	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-606.34	-40,515.88
06/30/20 22	105 87	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-394.19	-40,910.07
06/30/20 22	105 88	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-777.24	-41,687.31

06/30/20 ??	105 89	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-466.29	-42,153.60
06/30/20 ??	105 90	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-212.16	-42,365.76
06/30/20 ??	105 91	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-863.32	-43,229.08
06/30/20 ??	105 98	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-360.67	-43,589.75
06/30/20 22	DC	WINDMILL RESTRAUNT	Board Meeting	6251 · BOARD MEETINGS	-176.20	-43,765.95
06/30/20 22	DM	SERVICE CHARGE	Bank Charges	6221 · BANK SERVICE CHARGES	-16.25	-43,782.20
06/20/20 ??	SQ	DEPOSIT	Deposit	VARIOUS	54,718.56	10,936.36
06/21/20 22	DEP	TRANSFER FROM COUNTY	Deposit	COUNTY ACCOUNT	50,000.00	60,936.36

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>GL/Budget Acct</u>	<u>Amount</u>	<u>Balance</u>
07/06/20 22	DM	UNION BANK P/R	PAYROLL TAXES	6010 · PAYROLL TAXES	-5,471.40	55,464.96
07/13/20 22	105 99	AMERICAN SUPPLY	Household Supplies	6110 · HOUSEHOLD SUPPLIES	-147.32	55,317.64
07/13/20 22	106 00	CAPRI	Workers Comp Ins 3 Months	6020 · WORKERS COMP	-2,309.00	53,008.64
07/13/20 22	106 01	CARPD	ANNUAL DUES	6160 · MEMBERSHIP	-2,500.00	50,508.64
07/13/20 22	106 02	CITY OF SOLEDAD	Water Utilities	6201 · UTILITIES	-2,800.86	47,707.78
07/13/20 22	106 03	HARRIS & ASSOCIATE S	Economic Analysis	6310 · PROFESSIONAL FEES	-3,030.00	44,677.78
07/13/20 22	106 04	OVERHEAD DOOR COMPANY OF SALINAS, INC	Service High Lift Alum Doors	6420 · STRUCTURE	-314.63	44,363.15
07/13/20 22	106 05	SALINAS PC REPAIR	Computer Repair	6220 · OFFICE SUPPLIES	-80.00	44,283.15
07/13/20 22	106 06	SOLEDAD HARDWARE	Household Supplies	6110 · HOUSEHOLD SUPPLIES	-110.87	44,172.28
07/13/20 22	106 07	CAPRI	General Liability Ins 6 Months	6190 · INSURANCE	-14,381.00	29,791.28
07/14/20 ??	DD	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-11,267.11	18,524.17
07/15/20 22	DM	UNION BANK P/R	PAYROLL TAXES	6010 · PAYROLL TAXES	-1,125.68	17,398.49
07/15/20 22	106 12	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-1,415.14	15,983.35
07/15/20 22	106 31	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-1,276.59	14,706.76
07/15/20 22	106 15	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-626.71	14,080.05
07/15/20 22	1061 1	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-559.35	13,520.70
07/15/20 22	106 28	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-545.65	12,975.05
07/15/20 22	106 21	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-536.79	12,438.26
07/15/20 22	106 20	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-535.10	11,903.16
07/15/20 22	106 26	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-515.29	11,387.87
07/15/20 22	106 14	PAYROLL	PAYROLL	6000 · SALARY & HOURLY WAGES	-509.90	10,877.97

07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-462.07	10,415.90
??	??			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-420.78	9,995.12
??	18			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-413.70	9,581.42
??	23			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-364.20	9,217.22
??	30			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-360.65	8,856.57
??	24			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-360.20	8,496.37
??	13			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-359.08	8,137.29
??	08			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-304.09	7,833.20
??	29			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-299.31	7,533.89
??	10			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-283.10	7,250.79
??	19			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-239.99	7,010.80
??	27			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-226.75	6,784.05
??	16			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-216.50	6,567.55
??	17			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-206.81	6,360.74
??	25			WAGES		
07/15/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-127.29	6,233.45
??	09			WAGES		
07/18/20	DM	EDD	PAYROLL	6010 · PAYROLL TAXES	-631.64	5,601.81
??			TAXES			
07/18/20	DM	UNION	PAYROLL	6010 · PAYROLL TAXES	-5,313.74	288.07
22		BANK P/R	TAXES			
07/22/20	106	PAYROLL	PAYROLL	6000 · SALARY & HOURLY	-292.46	-4.39
??	32			WAGES		
07/29/20	DM	EDD	PAYROLL	6010 · PAYROLL TAXES	-2,765.58	-2,769.97
??			TAXES			
Total 1030 · UNION BANK					-31,035.35	-2,769.97
CHECKING						
TOTAL					-31,035.35	-2,769.97

