

Soledad-Mission Recreation District

Regular Board Meeting
June 29, 2021 at 6:30 PM
Windmill Restaurant

MINUTES

1. **CALL TO ORDER:** Chairperson P.Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:56 PM. Board members in attendance were Pete Meza, Candi Gudino, Mike De La Rosa. Also in attendance Frances Bengtson, Executive Director.

2. **PUBLIC COMMENT & CORRESPONDENCE:**

There were no members of the public in attendance to comment on any item not appearing on the agenda. The following comments were expressed by Board Members during this agenda item:

Board member entered the facility without greeting or acknowledgment by SMRD Front Desk. There were 3 people chatting behind the front desk. Front Desk should be communicating Coaching opportunities with people as they pass the front desk. Ensure the Front Desk is enforcing rules.

Executive Director Report: Executive Director Report was provided to Board Members via the Staff report Prior to the meeting, and was highlighted during the meeting. The Board took no action on these items.

3. **CONSENT AGENDA- (5 Minutes)**

ACTION

Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.

a. **APPROVAL OF MINUTES:**

Approval of Presented May Meeting Minutes

b. **Approval of Checklists- May-To Date**

After review and consideration the Board approves the checks paid by the District.

After reviewing the consent agenda items M. De La Rosa motioned to approve the consent agenda items. Board member C. Gudino seconded the motion. Motion passed with the following vote.

Motion made by	Mike De La Rosa
Motion Seconded by	C. Gudino
Yeses	M. De La Rosa, C. Gudino P. Meza
Noes	
Abstain	
Absent	1 vacancy exists, C.Avelino

4. **REVIEW OF FINANCIAL REPORTS**

ACTION & INFORMATION

- a. **Review of May Financial Reports-** The monthly financial Profit and Loss Statement and Budget Comparison were reviewed with the following notes included for Board consideration. The Board took no action on this item. The Board provided the following direction to staff: move forward with the purchase of new tarps for \$7,100, an outdoor event tent, rental tables and benches, and deck chairs. Also requested by staff was seating for the wading pool but would be contingent upon the positive fund balance for fiscal year ending 6/30/21.

- b. **Review, Consideration and approval of 2021-2022 Proposed Budget-**

ACTION

The Board tabled as the item required for further review and additional staff time and work. Chair Pete Meza will work with Executive Director to finalize the draft budget prior to next regular Board Meeting.

5. **BUSINESS ITEMS**

INFORMATION

- a. **BOARD MEMBER REPORTS** Any member of the Board who has represented the District shared any communication and participation in meetings. There was no action taken on this item.
- b. **Strategic Planning Session** The Strategic planning session is planned for July 27, 2021 at Hartnell, with Teriyaki Express Catering, and facilitator Erica Padilla Chavez.
- c. **Appointment of New Board Member: Tony Virrueta**

The Board reviewed the Application of Mr. Virrueta, who had a scheduling conflict and could not make the June Meeting. The Board invited Mr. Virrueta to the July regular board meeting to interview him and if they found him appropriate for board service appoint for the remainder of the term previously served by R. Florez. NO Action was taken by the Board at this time on this item.

ACTION

d. MISCELLANEOUS

The Board was provided form continuation, and resignation letters, containing their individual appointment dates, contact information for their appointing agency, and asked to complete and submit to their appointing agency. This is at the request of the appointing agencies and the Executive Director for the purposes of maintaining, confirming, and updating information. No action was taken on this item.

INFORMATION

6. Closed Session Personnel Issues: Annual Review of Executive Director ACTION & INFORMATION

After meeting in a closed session reportable action was to increase the salary of the Executive Director by 2% annually and effective July 1, 2021. There is no changes to medical benefits, Personal Time Off, monthly cell phone stipend, disability insurance. No retirement benefits are provided by the District. This increase (Annually \$1,211.99) changes the compensation package to: Salary of \$61,780. The Board would like to complete an annual review prior to any additional increases, and assures Executive Director at some point in the future will consider retirement.

7. Items to be added to August 24th agenda

a. The Audit Report

Adjournment

Meeting adjourned immediately following the Closed session. M. De La Rosa Motioned to adjourn the meeting. C.Gudino second the motion. The motion passed with the following VOTE:

Motion made by	Mike De La Rosa
Motion Seconded by	Candi.Gudino
Yeses	M. De La Rosa, C. Gudino, P. Meza
Noes	
Abstain	
Absent	1 vacancy exists, Cindy Avelino

Chairman of the Board _____ Date _____
Deputy Chair of the Board _____ Date _____